

XPAND REACH



Double Station – Manager Station- Assembly Instructions

Tools Required



Cordless Drill



Phillips bit with extension for Work Surface screws (XP-Screw-WS)



3/16 Hex drive bit for XP-Screws



Measuring Tape



Level


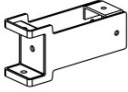




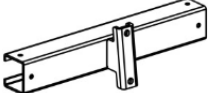


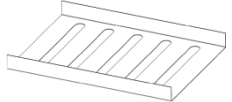

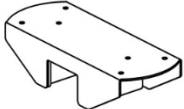



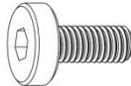
Rubber Mallet



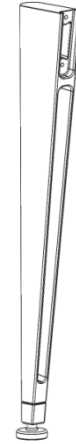
For additional assembly support, refer to www.openplan.com or contact 844.OPS.OPS1

XPand Parts Used for Assembly

Item	Part name	Part Description	Image
1	XP-LA	Leg Assembly	
2	XP-SB-Bracket	Stretcher Bar Bracket	
3	XP-LR-XX	Leg Rail, XX"	
4	XP-WSSA-XX	Work Surface Support Arm, Double	
5	XP-LRC-XX"	Leg Rail Cover XX"	
6	XP-SB-XX	Stretcher Bar, XX"	
7	XP-MLC	Mid Leg Connector	

Item	Part name	Part Description	Image
8	XP-CTA-XX	Cable Tray	
9	XP-CTC	Cable Tray Clip	
10	XP-WSSB	Work Surface Support Bracket	
11	XP-WS-Glide	Glide for Work Surface	
12	XP-TXXXX	Work Surface	
13	XP-SCREWS	5/16-18 x .5" Hex Socket Cap Screw, FT, SS	
14	XP-SCREWS-WS	10-9X1 PH Pan Head, ST P'bd Screw, ZP	

XPand offers two types of end legs, Tapered legs and Rectangular legs. Though the legs look different, the assembly process is same.



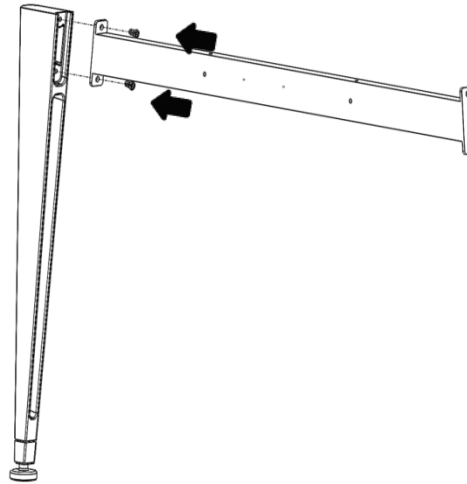
Tapered leg
(XP-LA)



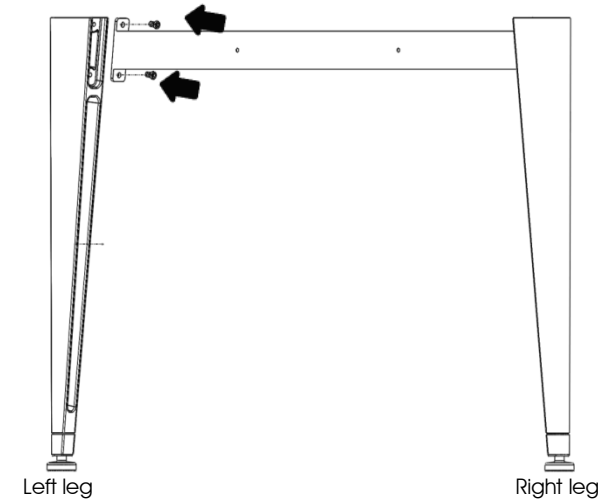
Rectangular leg
(XP-LA-RL)

Step 1: Prepare a large floor space to put the XPand order together. Unpack the parts and check to see if all the XPand parts are present as per the sales order pick list.

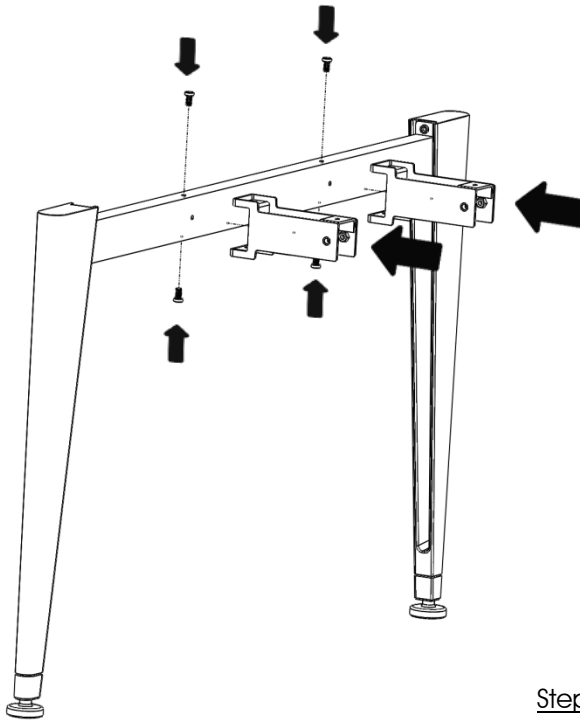
Step 2: Attach the Leg Assembly (XP-LA) to the Leg Rail (XP-LR-XX) using (2) XP-Screws.



Step 3: Attach another Leg Assembly to the other end of the Leg Rail using (2) XP-Screws.

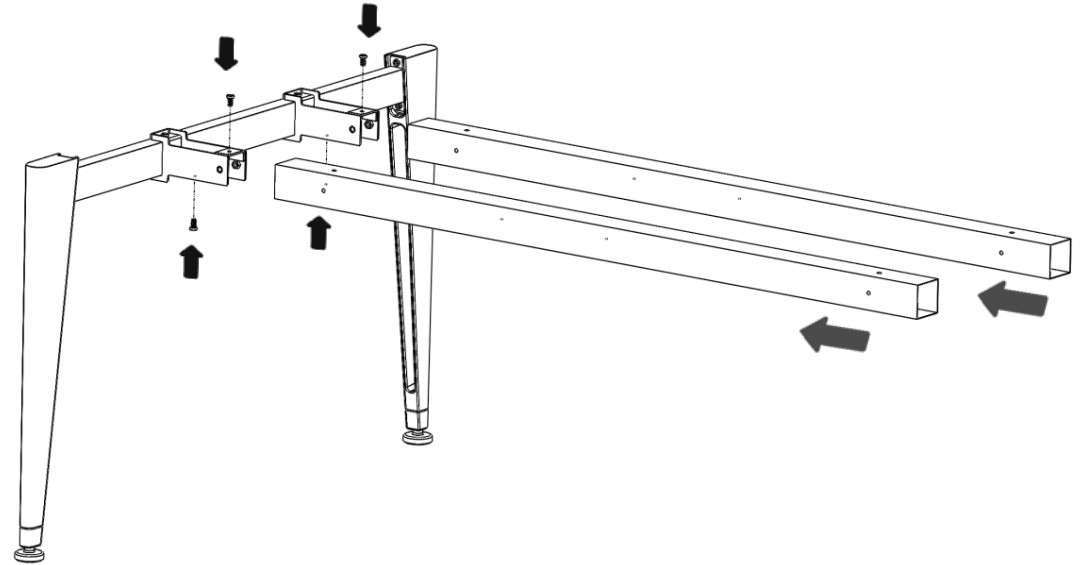


Step 4: Assemble (2) XP-SB-Brackets to the Leg Rail using (2) XP-Screws per Bracket. Make sure the Top Face of the Bracket faces upwards. See Figure A.



Step 5: Assemble the Stretcher Bars (XP-SB-XX) to the XP-SB-Brackets using (2) XP-Screws per Bracket.

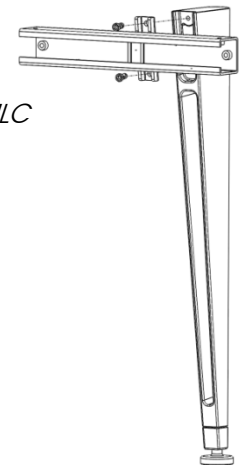
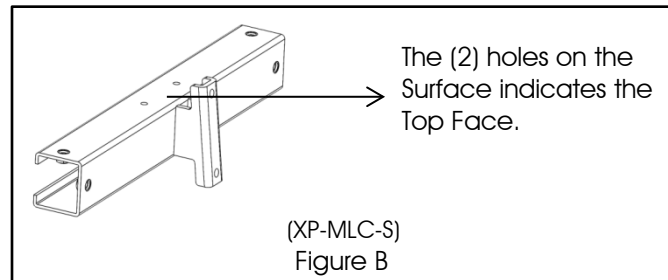
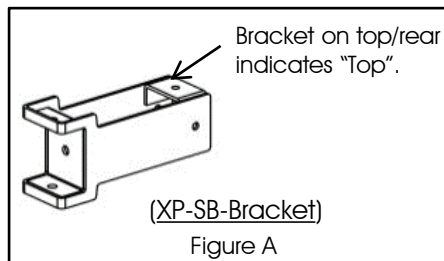
Note: The Stretcher bar is 5" shorter than the specified size. For example, XP-SB-60 is actually 55" long.

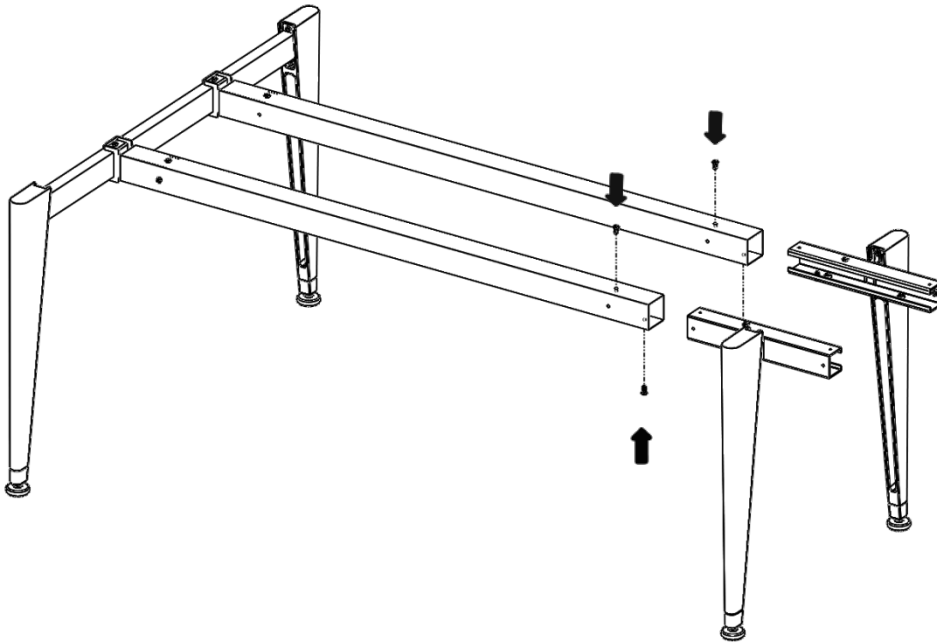


Step 6: Assemble XP-MLC (Mid Leg Connector) to the XP-LA legs using (2) XP-Screws.

Note:

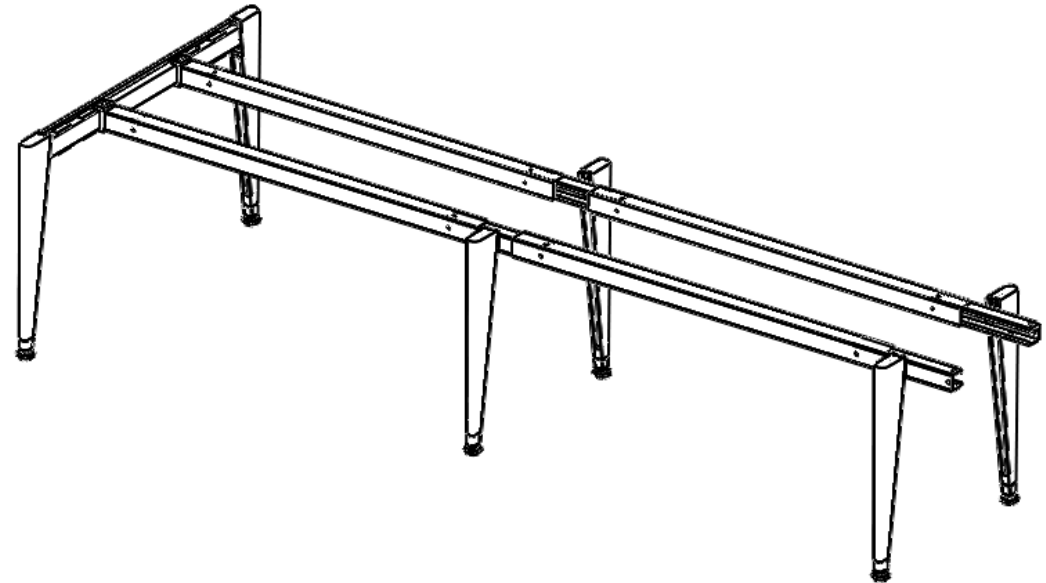
For orders with Return Glass Assemblies, XP-MLC-S is used instead of XP-MLC





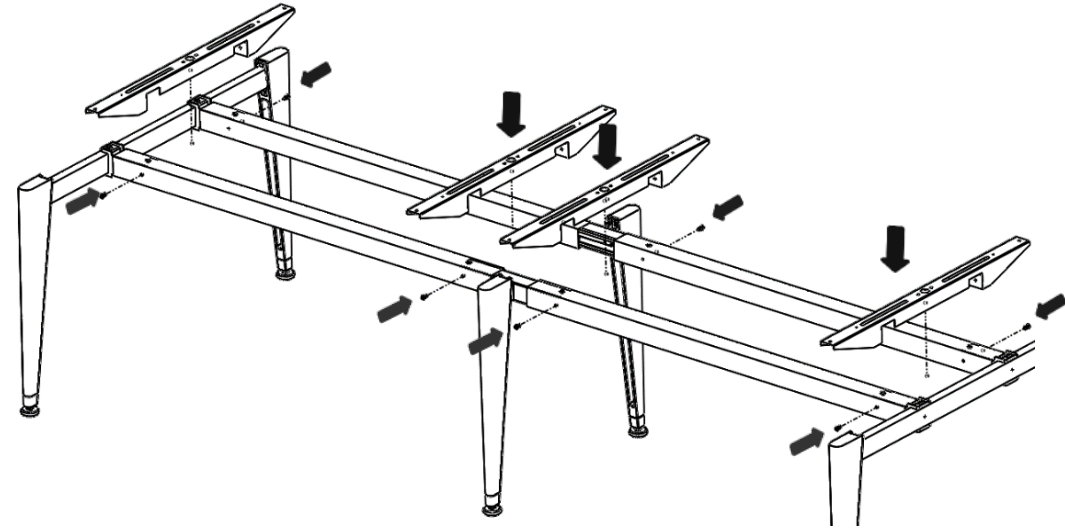
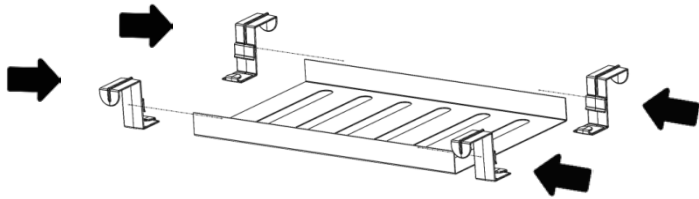
Step 7: Assemble both the Mid Leg Assemblies to the Stretcher Bars using (2) XP-Screws per Connector.

Step 8: Repeat Step 2 to Step 7 to build another station with Mid-Leg assembly. Assemble the Stretcher Bar to the Mid Leg Connector using (2) XP-Screws per Connector.

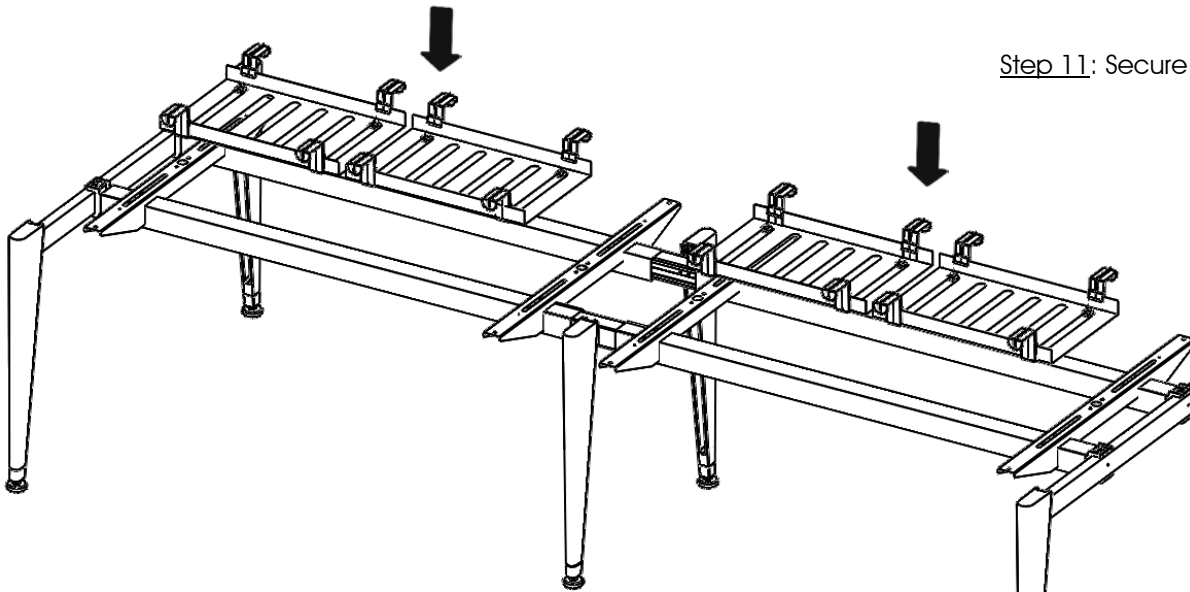


Step 9: Place Work Surface Support Arms (XP-WSSA-XX) on either side of the Stretcher bar and assemble it with the (2) XP-Screws per arm.

Note: If the Stretcher bars are longer than 48", assemble (1) XP-WSSB to the center of the Stretcher bar using (1) XP-Screw as a Set Screw.

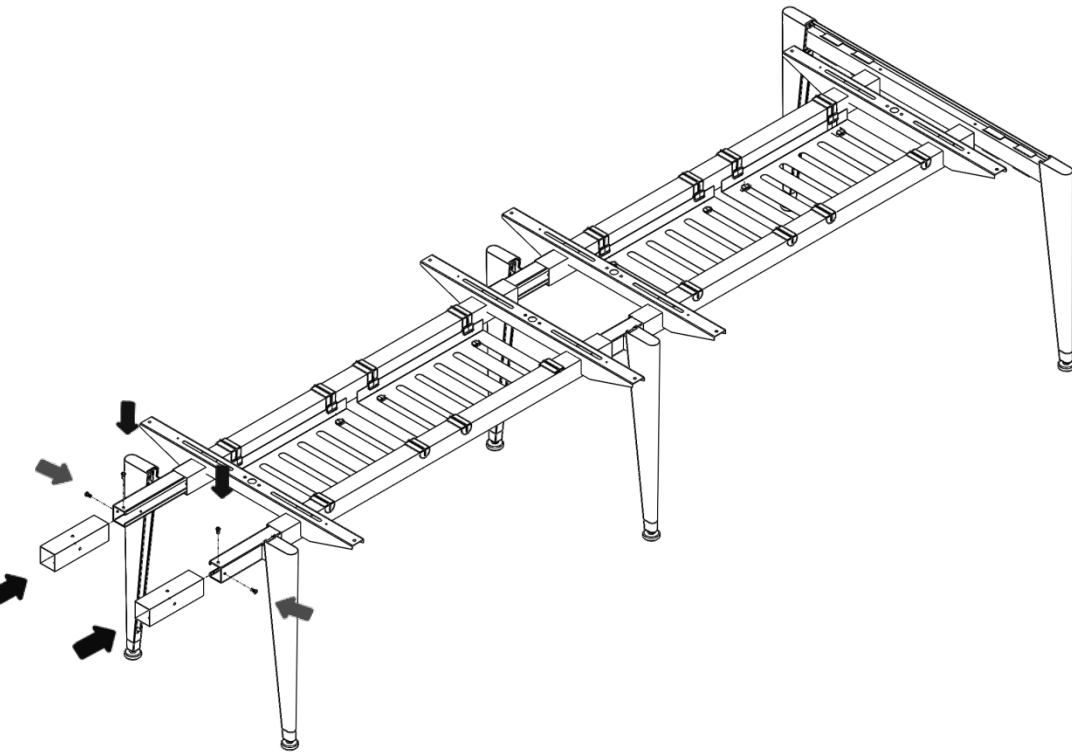


Step 10: Slide Cable Tray Clips onto the Cable Trays.

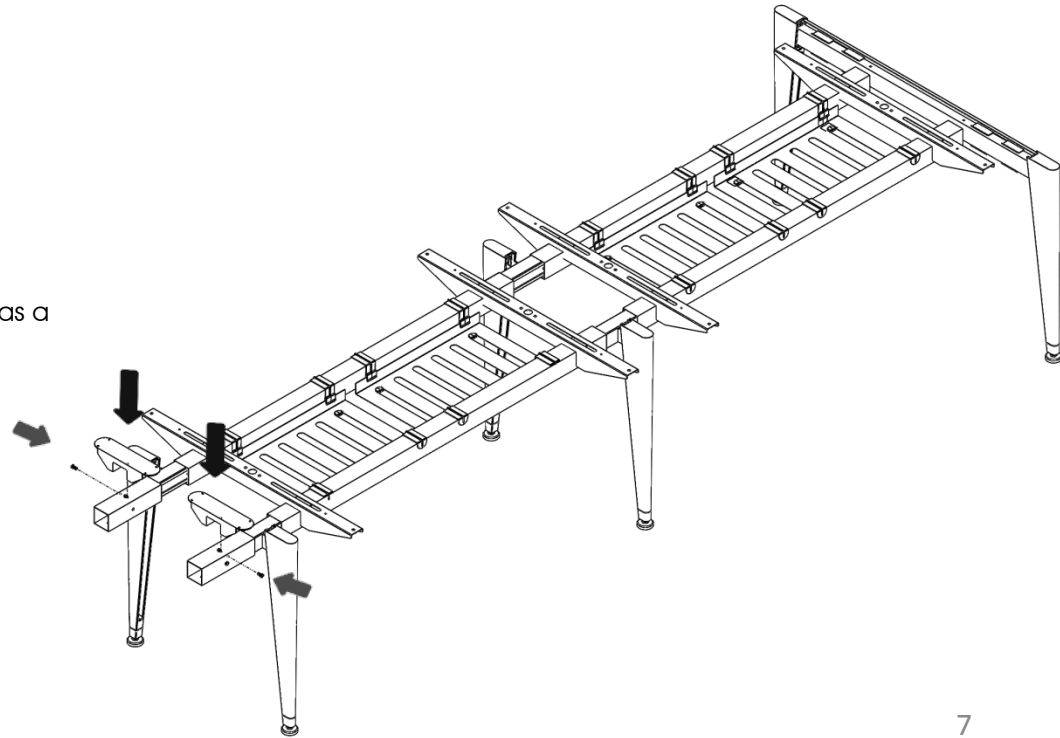


Step 11: Secure the assembled Cable Tray Clips to the Stretcher Bar.

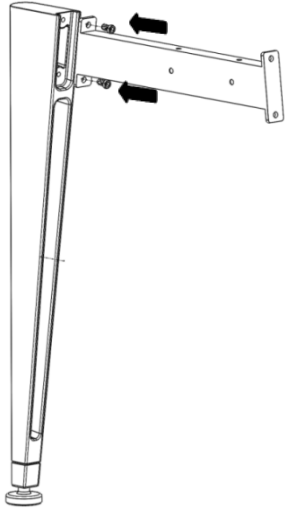
Step 12: Assemble 9" Stretcher Bar to the Mid Leg Connector (XP-MLC) using (2) XP-Screws.



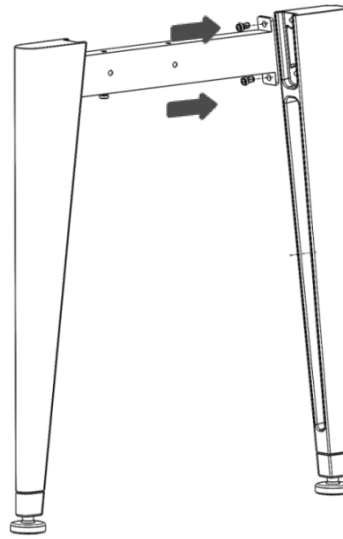
Step 13: Assemble XP-WSSB to Stretcher Bar using (1) XP-Screw as a Set Screw.



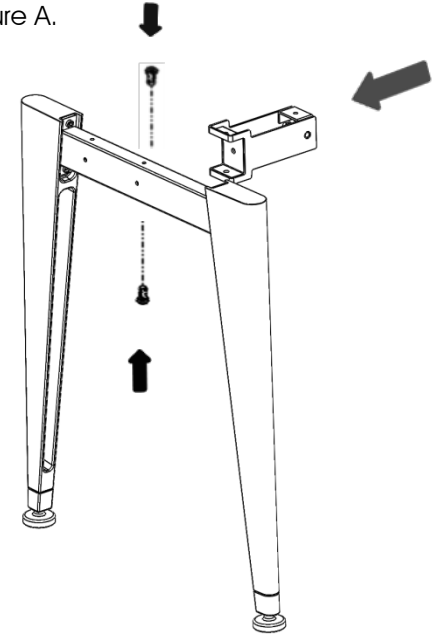
Step 14: To Build a Single bench, attach the Leg Assembly (XP-LA) to the Leg Rail (XP-LR-XX) using (2) XP-Screws.



Step 15: Attach another Leg Assembly to the other end of the Leg Rail using (2) XP-Screws.

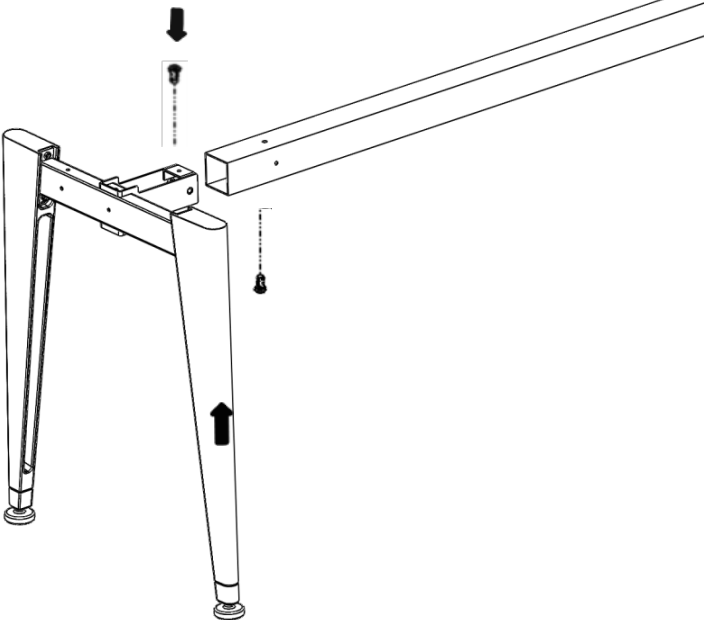


Step 16: Assemble the XP-SB-Bracket to the **Center** location of the Leg Rail using (2) XP-Screws. Make sure the Top Face of the Bracket faces upwards. See Figure A.

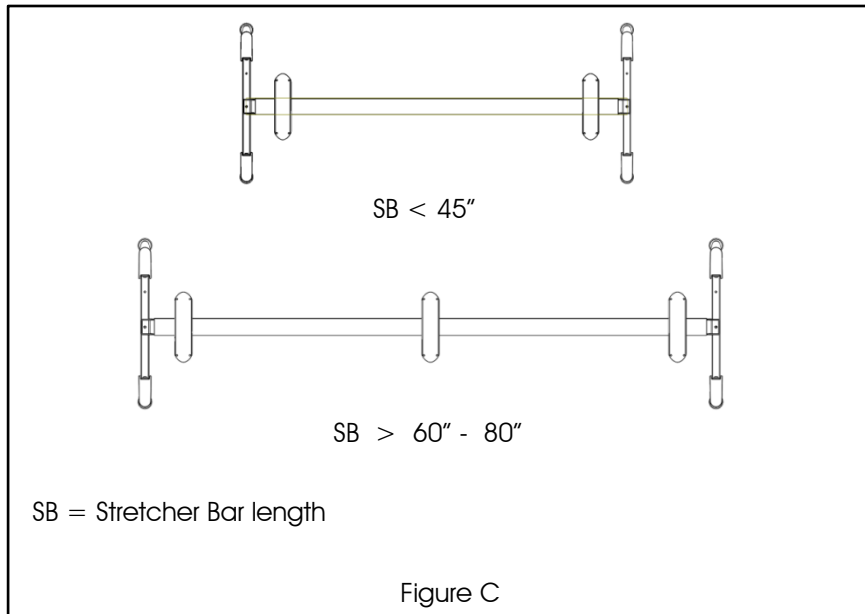


Step 17: Assemble the Stretcher Bar (XP-SB-XX) to the XP-SB-Bracket using (2) XP-Screws.

Note: The Stretcher bar is 5" shorter than the specified size. For example, XP-SB-60 is actually 55" long.



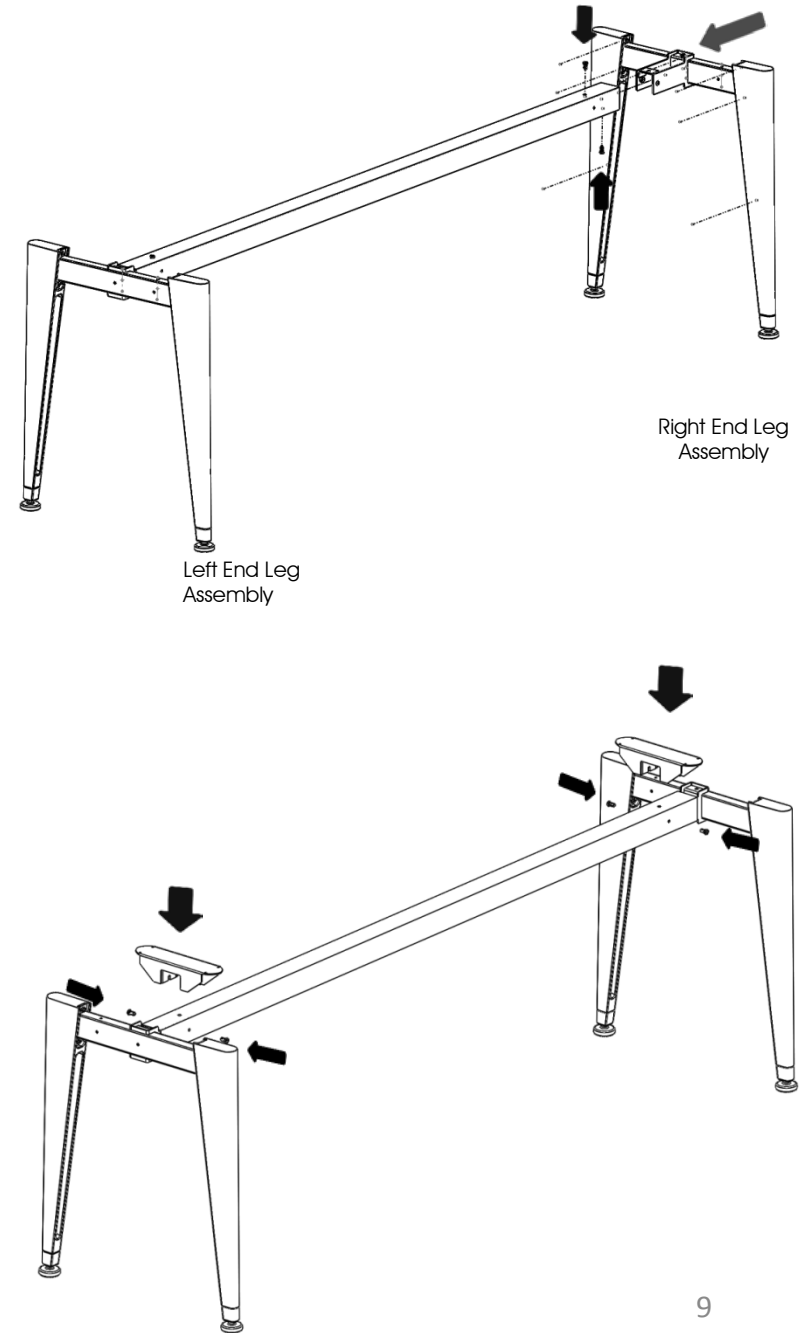
Step 18: Repeat steps 14-16 to build another End Leg Assembly with SB-Bracket. Assemble the 2nd Leg assembly to the Stretcher Bar using (2) XP-Screws.



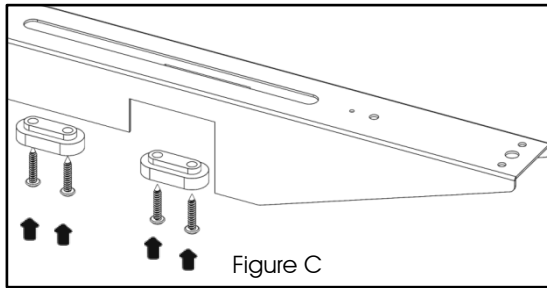
Note:

Figure C shows the number of XP-WSSB's assembled to Stretcher Bars of different lengths. XP- Screws will be used as set screws when used on center.

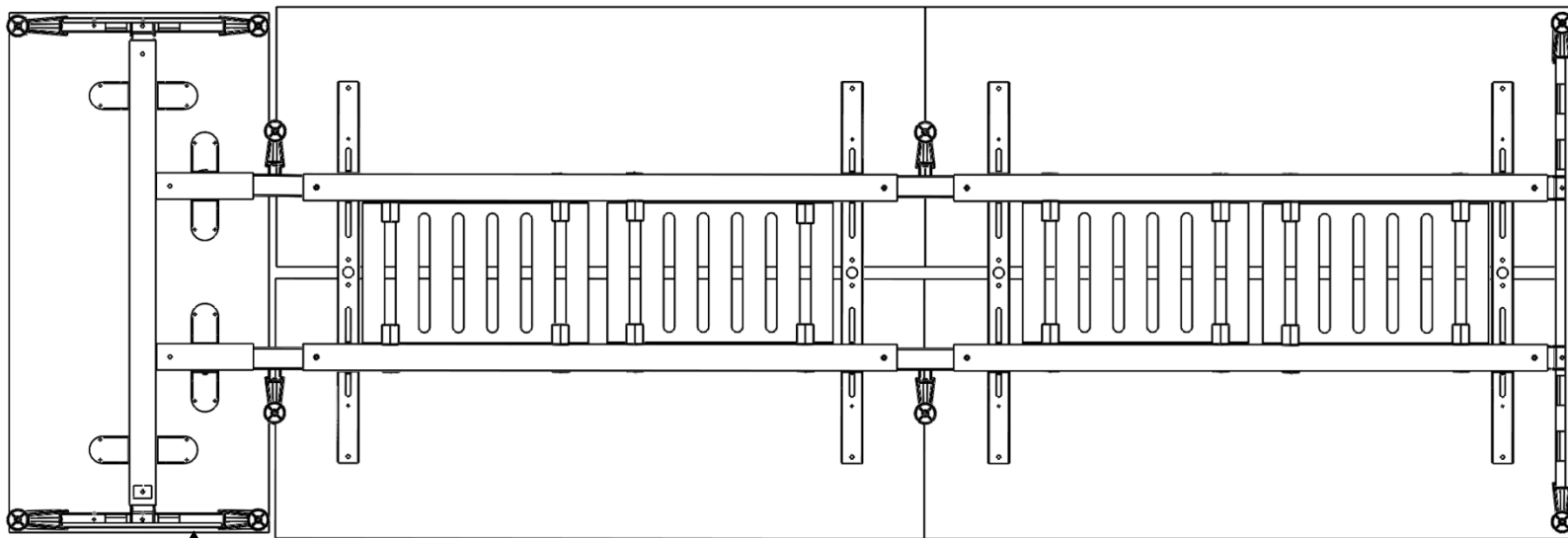
Step 19: Place Work Surface Support Brackets (XP-WSSB) on the Stretcher bar using (2) XP-Screw as set screw.



Step 20: Place the Work Surfaces on the support brackets. Leave $\frac{1}{2}$ " overhang on each side edge. Secure the Work Surface (on the Double Stations) to the XP-WSSA-XX using (4) glides & (8) Work Surface Screws (XP-SCREWS-WS) per arm (Shown in Figure C). Secure the Work Surface on Managers Desk using Work Surface screws.



Note: Managers Station does not have a Cable Tray. The Cable Tray from adjacent Double Bench will be used to assemble Cable tray Duplex.



Managers Station